

**MEDINA COUNTY DISTRICT LIBRARY
MINUTES OF THE SPECIAL BOARD OF TRUSTEES MEETING**

November 8, 2006

The Medina County District Library Board of Trustees met in a special session on Wednesday, November 8, 2006 at 5:30 p.m. at the Administrative Offices at 887 West Liberty Street. President Duke called the meeting to order.

Roll Call was taken with the following members noted as present: Philip Duke, Thomas Horwedel, Karen Hammon and Scott Snyder. Also present were Library **Staff** members: Mike Harris, Director; Brian Hertzell, Business Manager and Diane Dermody. Guests in attendance were Eric Ward from David Milling & Associates Architects and Dave Gulley from The Ruhlin Company.

A motion was made by Thomas Horwedel and seconded by Karen Hammon to approve the **Agenda** as distributed. The roll call vote was as follows: Thomas Horwedel - aye, Karen Hammon - aye Scott Snyder - aye and Philip Duke - aye

Approval of contract Awards – Highland - A recommended resolution was offered to approve the awarding of contracts for the Highland Library based upon recommendation from the Construction Manager, The Ruhlin Company and the Project Architect, David Milling & Associates/Architects. The contracts involve nine of the fourteen bid items, with a total value of \$2,362,888. The remaining Bid Items (Roofing, Flooring and Tile, Plumbing, Fire Protection and HVAC) have clear low bidders and will be submitted for award at the regular November Board meeting. At that time we will need to allocate an additional \$250,000 to the Highland budget to accommodate the variance between the bids and our Construction Document estimates. The alternates proposed by David Milling and Associates have not led to the savings that were anticipated, and in many cases would diminish the quality of the library well beyond any savings realized.

Our Investment Income line item in the 402 budget has performed well beyond early projections. What had been projected as \$580,000 for 2006 was adjusted up to \$800,000 during the year, and is now projected to reach \$1,200,000. The transfer of \$250,000 to the Highland project and a potential transfer of approximately \$100,000 to the Seville budget if needed will still leave more in the Investment Income line item than was anticipated. We believe it is wise to transfer the funds necessary to make these libraries capable of achieving the original vision. **RESOLUTION 06-36** Upon motion made by Karen Hammon and seconded Thomas Horwedel, it was **RESOLVED**: That the Medina County District Library Board of Trustees, Upon recommendation from the Construction Manager, The Ruhlin Company, and the Project Architect, David Milling & Associates/ Architects, hereby authorize the award of contracts for the construction of the Highland Library for all bid scopes except #6 (Roofing), #9 (Flooring and Tile), #11 (Plumbing), #12 (Fire Protection) and #13 (HVAC), in accordance with the Construction Documents prepared by David Milling & Associates/Architects, and authorizes The Ruhlin Company to prepare Owner-Contractor Agreements for Construction for signature for the individual Contracts. The roll call vote was as follows: Thomas Horwedel - aye, Karen Hammon - aye Scott Snyder - aye and Philip Duke - aye

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The next item was **Sale of Lodi Library** – A recommended resolution was offered that would authorize the Director and/or the Business Manager to sell the old Lodi library to Linda L. Stallard for \$90,000.

An auction was held on Saturday, November 4, 2006 for the purpose of selling the old Lodi library. The highest bid was from Ms. Stallard for \$90,000. Since the highest bid was below the \$100,000 minimum set by the Board, we have the option of either accepting the \$90,000 bid or starting the process over by listing the property with a realtor with the hope that we will receive a higher offer. Library Administration believes that it would be in the best interests of the library to accept the bid of \$90,000 rather than wait for a potential buyer to step forward and offer an amount higher than the \$90,000. **RESOLUTION 06-37** Upon motion made by Karen Hammon and seconded Thomas Horwedel, it was RESOLVED: That the Medina County District Library Board of Trustees hereby authorizes the Director and/or the Business Manager to sell the old Lodi library to Linda L. Stallard for \$90,000. The roll call vote was as follows: Thomas Horwedel - aye, Karen Hammon - aye Scott Snyder - aye and Philip Duke - aye

There was no need of an **Executive Session**.

The meeting was adjourned at 5:50 pm upon motion made by Karen Hammon and seconded by Thomas Horwedel. The roll call vote was as follows: Thomas Horwedel - aye, Karen Hammon - aye Scott Snyder - aye and Philip Duke - aye

NEXT BOARD MEETING

Monday, November 20, 2006, 7:00 pm
Buckeye Library

Philip Duke
President

Patricia Walker
Secretary