

# FREE TAX PREP



Tax prep will take place at our Medina Office  
23 Public Square, Suite L-1, Medina, OH 44256  
[UWSUMMITMEDINA.ORG/VITA](https://www.uws SummitMedina.org/vita)

**Does your household earn less than \$67,000 per year?** You're eligible for FREE tax prep services through United Way of Summit & Medina's Volunteer Income Tax Assistance (VITA) program! Tax prep options include in-person, drop-off, and self-file.

**Can't find an appointment that fits your schedule?** Use our free online tax software, ideal for individuals who can file their own taxes. Available at no cost to residents with an income of \$84,000 or less.

Email [vita@uws SummitMedina.org](mailto:vita@uws SummitMedina.org) for tax questions or to access the self-file software.

**No duplicate appointments!** Duplicates will be automatically canceled and the earliest appointment will remain.



**SCAN TO  
SCHEDULE  
TODAY!**

# REQUIRED DOCUMENTS FOR YOUR TAX APPOINTMENT



VITA



UNITED WAY  
SUMMIT & MEDINA

1. Photo ID for yourself and your spouse, if filing jointly\*
2. Social Security documentation for you, your spouse, and any dependents. Acceptable documents include:
  - Social Security Card
  - Social Security verification letter issued by the Social Security Administration
  - Social Security income statement
3. Income documentation (W-2, 1099, Social Security Benefit Statement, etc) for the previous year
4. Expense documentation if applicable e.g. mileage and self-employment related expenses
5. 1095 Health Coverage Form
6. Copies of the previous year's federal and state tax returns, if available
7. Bank routing and account numbers for direct deposit (a voided check is acceptable)
8. If you don't have a bank account and want your refund faster, visit [www.uwsummitmedina.org/services/bank-on-rubber-city](http://www.uwsummitmedina.org/services/bank-on-rubber-city)

\*Your spouse must be available to sign off on required forms if filing jointly.