

POSITION ANNOUNCEMENT

LIBRARIAN – FULL TIME ADULT AND CHILDREN’S SERVICES - BRUNSWICK LIBRARY

Medina County District Library is a mid-sized library system renowned for its great customer service, books and e-media, technology, and innovative events for all ages. In 2016, over 100,000 people enjoyed library events - storytimes and children’s events, computer programs, summer reading games, author visits, cooking demonstrations, and STEAM and STEM hands on learning. Our events are fun, learning experiences. We believe in giving back to the communities we service and being THE place to gather and learn and have fun.

REQUIRED KNOWLEDGE AND ABILITIES TO PERFORM THE FOLLOWING:

Brunswick Library is looking for an energetic, friendly, progressive and dynamic librarian committed to providing high quality, charismatic customer service to all ages in both our children’s and adult reference departments. Successful candidate will provide direct library service to members of all ages performing reader’s advisory, reference, and programming. Interest and experience in both children’s and adult reference services preferred. Will be required to lead an adult monthly book club. Position also will require candidate to work in both children’s and adult departments on a regular basis. May serve as the Person-in-Charge in the absence of the Branch Manager and Supervisors.

QUALIFICATIONS:

Candidate must possess a Master’s degree in Library Science from an accredited ALA institution or be within six (6) hours and six (6) months of graduation; possess excellent communication and organizational skills; knowledge of a wide range of books and authors; demonstrated knowledge and skills in programming and reference services for all ages, collection maintenance, electronic information resources, and reader’s advisory; ability to handle multiple tasks; initiative to act in a self-directed manner; and ability to work as a team member. Strong computer experience, including Office 2010, E-Media, IOS and Android products required.

WAGE:	\$17.85 per hour Grade 9
BENEFITS:	Vacation, sick leave, holidays and group health benefits available; Public Employees Retirement System
HOURS:	Full-time; 37.5 hours per week; flexible schedule required including some evenings, Saturdays and Sundays (<i>schedule subject to change based on needs of the library</i>)
SUBMIT COVER LETTER, RESUME AND APPLICATION TO:	Application available online at www.mcldl.info Email to: human.resources@mcldl.info Human Resources Office Medina County District Library 210 S. Broadway Street Medina, OH 44256 FAX: (330) 722-2855
DEADLINE:	Friday, November 10, 2017

10/27/2017