

## POSITION ANNOUNCEMENT

### LIBRARIAN – FULL-TIME SEVILLE LIBRARY

#### **REQUIRED KNOWLEDGE AND ABILITIES TO PERFORM THE FOLLOWING:**

Seville Library is looking for an energetic, friendly, progressive and dynamic librarian committed to providing high quality, charismatic customer service to children, teens, and adults with a strong focus on programming, collection development, and outreach within the community. Successful candidate will provide direct library service to members of all ages performing reader's advisory, reference, programming, and customer service duties. Interest and experience in both children's and adult reference services preferred. Will be required to lead an adult monthly book club and family storytimes. Assists in the management of the branch operation and serves as the Manager in the absence of the Branch Manager. Provides direct supervision to pages.

#### **QUALIFICATIONS:**

Candidate must possess a Master's degree in Library Science from an accredited ALA institution or be within six (6) hours and six (6) months of graduation; possess excellent communication and organizational skills; knowledge of a wide range of books and authors; demonstrated knowledge and skills in programming and reference services for children, teens, and adults; collection maintenance, electronic information resources, and reader's advisory; ability to handle multiple tasks; initiative to act in a self-directed manner; and ability to work as a team member. Strong computer experience, including Office 2010, E-Media, IOS and Android products required.

#### **WAGE:**

\$17.85 per hour  
Grade 9

#### **BENEFITS:**

Vacation, sick leave, holidays and group health benefits available; Public Employees Retirement System

#### **HOURS:**

Full-time, 37.5 hours per week; flexible schedule required including at least two evenings a week and multiple Saturdays

#### **SUBMIT COVER LETTER, RESUME AND APPLICATION TO:**

Application available online at [www.mcldl.info](http://www.mcldl.info)  
Email to: [human.resources@mcldl.info](mailto:human.resources@mcldl.info)  
Human Resources Office  
Medina County District Library  
210 S. Broadway Street  
Medina, OH 44256  
FAX: (330) 722-2855

#### **DEADLINE:**

**Friday, April 14, 2017**

3/31/2017